



CENTRAL HEALTH

STAYS IN FILE

Our Vision

Central Texas is a model healthy community.

Our Mission

By caring for those who need it most, Central Health improves the health of our community.

Our Values

Central Health will achieve excellence through:

Stewardship - We maintain public trust through fiscal discipline and open and transparent communication.

Innovation - We create solutions to improve healthcare access.

Respect - We honor our relationship with those we serve and those with whom we work.

Collaboration - We partner with others to improve the health of our community.

BOARD OF MANAGERS EXECUTIVE COMMITTEE

Wednesday, July 31, 2019, 4:00 p.m.

**Central Health Administrative Offices
1111 E. Cesar Chavez St.
Austin, Texas 78702
Training Room**

AGENDA*

1. Consider and approve the minutes of the May 29, 2019 and June 19, 2019 meetings of the Central Health Board of Managers Executive Committee. (*Action Item*)
2. Discuss and take appropriate action on the process for making appointments to the governing boards of Central Health's affiliated and partner entities and to its advisory or auxiliary committees including criteria and frequency for reports from affiliated or partner entities with appointments made by Central Health. (*Action Item*)
3. Receive and discuss a report from the President & CEO on Central Health operations and current activities, including: (a) the Fiscal Year 2019 strategic work plan and operational priorities; (b) an assessment of systems and processes; and (c) other personnel matters.¹ (*Informational Item*)

Note 1, Possible closed session item, as authorized by Texas Government Code §551.074.

*The Executive Committee may take items in an order that differs from the posted order.

The Executive Committee may consider any matter posted on the agenda in a closed session if there are issues that require consideration in a closed session and the committee announces that the item will be considered during a closed session.

Any individual with a disability who plans to attend this meeting and requires auxiliary aids or services should notify Central Health as far in advance of the meeting as possible, but no less than two days in advance, so that appropriate arrangements can be made. Notice should be given to Briana Yanes by telephone at (512) 978-8049.

A quorum of Central Health's Board of Managers may convene to discuss matters on the agenda.

Came to hand and posted on a Bulletin Board in the Courthouse,
Austin, Travis County, Texas on this the 26th day of
July, 2019.

By *A. Macedo* Deputy
Dana DeBeauvoir
County Clerk, Travis County, Texas
A. MACEDO



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**Dana DeBeauvoir, County Clerk
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Executive Committee Meeting

July 31, 2019

AGENDA ITEM 1

Consider and approve the minutes of the May 29, 2019 and June 19, 2019 meetings of the Central Health Board of Managers Executive Committee.

MINUTES OF MEETING – MAY 29, 2019

CENTRAL HEALTH BOARD OF MANAGERS EXECUTIVE COMMITTEE

On Wednesday, May 29, 2019, the Central Health Board of Managers Executive Committee convened at 3:00 p.m. in the Training Room, 1111 East Cesar Chavez, Austin, Texas 78702. Clerk for the meeting was Ms. Stephanie McDonald.

Committee Members present: Chairperson Zamora, Vice-Chairperson Greenberg, Treasurer Bell

Board Members present: Manager Jones, Manager Museitif, and Manager Valadez

Secretary Aiken arrived at 3:05

REGULAR AGENDA

1. Consider and approve the minutes of the April 3, 2019 meeting of the Central Health Board of Managers Executive Committee.

Clerk's Notes: Discussion on this item began at 3:02 p.m. Manager Greenberg moved that the Committee approve the minutes of the April 3, 2019 meeting of the Central Health Board of Managers Executive Committee. Member Bell seconded the motion.

Chairperson Guadalupe Zamora	For
Vice Chairperson Sherri Greenberg	For
Treasurer Charles Bell	For
Secretary Abigail Aiken	Absent

2. Discuss and take appropriate action on the process for making appointments to the governing boards of Central Health's affiliated and partner entities and to its advisory or auxiliary committees.

Clerk's Notes: Discussion on this item began at 3:03 p.m. Managers had a robust discussion on developing a standard operating procedure for appointments made to affiliated and partner entities and to advisory or auxiliary committees per the bylaws. Mr. Geeslin laid out possible protocols for appointments, including posting appointments on the regular agenda, providing context for the appointment, ensuring parity with other appointees, and encouraging diversity and inclusivity. A separate discussion on which organizations should make regular presentations or whose professional staff should provide updates and a timeline was recommended. Vice-Chairperson Greenberg recommended that staff develop recommendations for a subcommittee of the Executive Committee to draft a policy setting criteria for appointees of certain affiliated and partner entities or advisory or auxiliary committees to make status presentations to the Central Health Board of Managers.

No action was taken on item 2.

3. Discuss and take appropriate action on the evaluation of the Central Health President and CEO's performance during the period of June 2018 through May 2019.¹

Clerk's Notes: Discussion on this item began at 3:38 p.m. Dr. Zamora announced that the committee was entering into executive session at 3:40 p.m. Staff present for the closed session included Susan Willars and Holly Gummert. The committee reconvened in open session at 4:16 p.m.

No action was taken on item 3.

At 4:17 p.m. Vice Chairperson Greenberg made a motion to adjourn the meeting. Treasurer Bell seconded the motion, which passed unanimously.

The meeting was adjourned at 4:17 p.m.

Guadalupe Zamora, Committee Chairperson
Central Health Executive Committee

MINUTES OF MEETING – JUNE 19, 2019

CENTRAL HEALTH BOARD OF MANAGERS EXECUTIVE COMMITTEE

On Wednesday, June 19, 2019, the Central Health Board of Managers Executive Committee convened at 3:03 p.m. in the Training Room, 1111 East Cesar Chavez, Austin, Texas 78702. Clerk for the meeting was Ms. Stephanie McDonald.

Committee Members present: Chairperson Zamora, Vice-Chairperson Greenberg, Treasurer Bell, and Secretary Aiken

Board Members present: Manager Valadez, Manager Museitif

REGULAR AGENDA

- 1. Consider and approve the minutes of the May 29, 2019 meeting of the Central Health Board of Managers Executive Committee.**

Clerk's Notes: Discussion on this item began at 3:03 p.m. Chair Zamora noted that the minutes for the May 29 meeting are not yet ready, and will be brought back to the committee as soon as they are prepared.

- 2. Receive and discuss a report from the President & CEO on Central Health operations and current activities, including: (a) the Fiscal Year 2019 strategic work plan and operational priorities; (b) an assessment of systems and processes; and (c) other personnel matters.**

Clerk's Notes: Discussion on this item began at 3:03 p.m. Mr. Mike Geeslin, President and CEO, presented a memorandum with organizational activities for remainder of fiscal year. He asked the committee to consider a resolution in FY 2020 for alignment of the strategic plan and budget. Manager Greenberg requested that staff prepare a capital budget for July. Mr. Geeslin proposed bi-monthly meetings for the Board. Manager Greenberg proposed to keep meetings on calendar monthly and cancel when not needed. Manager Museitif noted that CCC requires more meetings to function. Manager Greenberg recommended keeping monthly meetings and reduce other meetings where possible.

No action was taken on item 2.

At 3:33 p.m. Vice Chairperson Greenberg made a motion to adjourn the meeting. Treasurer Bell seconded the motion. The motion passed unanimously.

The meeting was adjourned at 3:33 p.m.

Guadalupe Zamora, Committee Chairperson
Central Health Executive Committee



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Executive Committee Meeting

July 31, 2019

AGENDA ITEM 2

Discuss and take appropriate action on the process for making appointments to the governing boards of Central Health's affiliated and partner entities and to its advisory or auxiliary committees including criteria and frequency for reports from affiliated or partner entities with appointments made by Central Health.



MEMORANDUM

To: Central Health Board of Managers

From: Dr. Charles Bell, Central Health Board Treasurer

CC: Mike Geeslin, President & CEO

Date: July 15, 2019

Re: Item #2 Discuss and take appropriate action on the process for making appointments to the governing boards of Central Health's affiliated and partner entities and to its advisory or auxiliary committees including criteria and frequency for reports from affiliated or partner entities with appointments made by Central Health. – *ACTION ITEM*

Background

One of the items on the Executive Committee meeting to be held on Wednesday, July 31st will be the Central Health Board of Managers (CHBOM) appointment process. I have worked with Manager Shannon Jones and Central Health staff to further develop the table outlining entities that CHBOM and the Chief Executive Officer (CEO) appoint members to. The document is attached below.

1. With regard to those entities that receive funding from CH. My recommendation is not to address this criterion when looking at those members that should develop a relationship with the CHBOM. If communication is needed regarding funding or issues around funding, this communication should take place between the staff of the two entities. Information that is critical for the CHBOM to know will be communicated to them by the CH CEO or his/her delegate.
2. Appointees to entities labeled (highlighted) #1 thru #6 should be asked to join us for an annual reception/meeting to discuss significant topics and encourage the development of a relationship between the CHBOM. This would be approximately eight individuals that are not a CHBOM or CH staff.
3. The composition of the majority of the entities are made up of the Chief Executive Officers or his/her delegate(s). I would recommend allowing the CEO to determine when he needs to attend a meeting personally or to request the presence of a board member based on the attendees. Those entities that board members are appointed to attend will remain unchanged.

4. Finally, I would recommend that the nomination process should consist of the following:

- a. Notify CHBOMs at least two months prior to the need to appoint or reappoint any of the members in entities #1 through #6 (Entity #7 is either the Board Chair or his/her delegate). This will allow any of the CHBOM's to nominate an individual that they have vetted and determined interest.*
- b. Place the appointment item on the Regular Agenda of the BOM meeting.*
- c. Outline in the item memo:*
 - i. The process that was followed to recruit nominees;*
 - ii. Information (resume) of the nominee to be appointed;*
 - iii. The reason that CH staff feel that this individual is the best individual to fill this vacant position.*

If you have questions or suggestions for revisions, please send me an email or give me a call.

	Name	CH Role	Meets	Membership, Funding, or Contract	Appointing Authority	Current Appointees	Governing Body Membership Composition
1	Capital Area Council of Governments	General Assembly Member	2 X a year	No Funding	BOM Appoints	Cynthia Valadez	Compostion Unknown
2	CommUnityCare Board of Directors	Appointing body	Monthly	Funding-Contract	BOM Appoints 2 members	Tom Coopwood, Pilar Sanchez	Volunteer Community Members
3	CCC Board of Directors	Appointing body	Quarterly	Funding-Enterprise	BOM Appoints 3 members	Mike Geeslin, Larry Wallace, Stephanie McDonald	Chief Executive or Delegates of Chief Executive
4	Integral Care Board of Trustees	CH is one of 3 governing agency	Monthly	Funding-Contract	BOM Appoints 3 members	Guadalupe Zamora, Hal Katz, Tom Young	Volunteer Community Members
5	Sendero Board	Sole Member	Monthly	Funding-Enterprise	BOM Appoints 7 members	Charles Bell, Chair, Lynne Hudson, Eddie Southard, Larry Wallace, Jeff Knodel, Juan Garza, Carl Richie	Central Health Staff and Volunteer Community Members
6	Regional Affordability Committee (By City Ordinance)	One Appointee	Every other month	No Funding	BOM Chair or delegate	Sherri Greenberg	Compostion Unknown
7	Joint Affiliation Committee (Partner Organization)	Convener	Quarterly	Affiliation Agreement with University of Texas	CEO selects appointee	Mike Geeslin and Jeff Knodel	Chief Executive or Delegates of Chief Executive
8	THOT - Teaching Hospitals of Texas Public Hospital Association	Member	Quarterly; GR Team monthly	Dues	CEO selects appointee	Mike Geeslin /Jeff Knodel/ Perla Cavazos	Chief Executive or Delegates of the Chief Executive
9	CAN - Community Action Network (Partner Organization)	Board Member	Monthly	Funding	CEO selects appointee	Mike Geeslin/Juan Garza	Chief Executive or Delegates of the Chief Executive
10	Capital City Innovation	Named Member	Quarterly	Funding	CEO selects appointee	Mike Geeslin/Stephanie McDonald	Chief Executive or Delegates of Chief Executive
11	COH - Children's Optimal Health Data Source	Board Member	Monthly	Funding-Contract	CEO selects appointee	John Clark	Chief Executive or Delegates of the Chief Executive
12	ICC - Integrated Care Collaborative (Data Source)	Chair		Funding, Lease	CEO selects appointee	John Clark	Chief Executive or Delegates of the Chief Executive
13	CHA/CHP Steering Committee (Partner Organization)	Member	Monthly for CHP; Quarterly afterwards	Funding-Interlocal	CEO selects appointee	Monica Crowley or designee	Delegates of the Chief Executive
14	Joint Planning with Austin Public Health and Travis County (Partner Organization)	Participant		Funding-Interlocal	CEO selects appointee	Larry Wallace/Monica Crowley	Delegates of the Chief Executive
15	Dell Medical School Livestrong Cancer Initiative (Partner Organization)	Participant		No Direct Funding	CEO selects appointee	Sarah Cook and Monica Crowley	Delegates of the Chief Executive
16	Eastern Travis County Collaboration (Partner Organization)	Convener		No Direct Funding	CEO selects appointee	Shannon Jones, Larry Wallace, Mike Geeslin	Delegates of the Chief Executive
17	Breast Health Steering Committee (Partner Organization)	Participant		No Direct Funding	CEO selects appointee	Monica Crowley, Mark Hernandez, Maram Museitif	Delegates of the Chief Executive
18	Brain Health Steering Committee (Texas HHSC)	Participant	Monthly	No Direct Funding	CEO selects appointee	Mike Geeslin /Lisa Owens	Delegates of the Chief Executive
19	Psychiatric Services Stakeholder Group (Partner Organization)	Convener	Monthly / bi-monthly	No Direct Funding	CEO selects appointee	Lisa Owens/Monica Crowley	Delegates of the Chief Executive
20	Seton/Central Health CCC Executive Workgroup (Partner Organization)	Convener	Weekly	No Direct Funding	CEO selects appointee	Jeff Knodel/Monica Crowley	Delegates of the Chief Executive
21	Seton/Central Health CCC Finance Workgroup (Partner Organization)	Member	Every other week	No Direct Funding	CEO selects appointee	Monica Crowley and Jeff Knodel	Delegates of the Chief Executive
22	Texas Brain Health Steering Committee (Partner Organization)	Member		No Direct Funding	CEO selects appointee	Lisa Owens and Mike Geeslin	Delegates of the Chief Executive
23	COA - Mayor's Health and Fitness Council	Member	Quarterly	No Direct Funding	CEO selects appointee	Mike Geeslin/Juan Garza	Delegates of the Chief Executive
24	TexHealth	Partner		No Direct Funding	CEO selects appointee	Kit Abney Spelce/ Jim Brown MD	Delegates of the Chief Executive
25	Tobacco Settlement Permanent Trust Fund Admin	Nominating entity	Annually	CH Receives Funding	CEO selects nominee to Travis County Commissioners Court	Stephanie Lee McDonald	Commissioner Court makes nomination to Texas Conference of Urban Counties - Composition unknown.



MEMORANDUM

TO: Central Health Board of Managers
FROM: Michael Geeslin, President & CEO
CC: Stephanie Lee McDonald, Chief of Staff
DATE: July 24, 2019
RE: Agenda item 2: Discuss and take appropriate action on reporting by outside organizations– *ACTION ITEM*

Overview:

At the May 29, 2019 Executive Committee Meeting, members asked the President and CEO to present criteria and a timeline for outside organizations to either present or provide written updates to the Central Health Board of Managers.

Staff analyzed the boards and organizations to which Central Health appoints representatives and developed criteria for regular reports from these boards and organizations.

Synopsis:

There are several outside organizations that serve in an auxiliary or advisory role to Central Health and are comprised of other governmental organizations, not for profit organizations, collaborations, and partnerships. For reference, “outside” organizations refer to those entities not part of the Central Health Enterprise. The Central Health Enterprise is comprised of Sendero and CommUnityCare. Three major criteria emerged to inform which organizations should be requested to provide regular updates to the Central Health Board of Managers. The criteria include: Governance; Direct Financial Support; Direct Impact to Central Health Operations. The following lists present organizations under the appropriate category.

Governance - Organizations that require Central Health Board of Manager make appointments to the governing body of the outside organization.

- CommUnityCare
- Integral Care
- Sendero

Direct Financial Support – Organizations that receive significant funding from Central Health.

- University of Texas at Austin Dell Medical School
- Integrated Care Collaboration (ICC) - *nonprofit alliance of health care providers where health information is collected, analyzed, and shared. Central Health is one of the four principal funders of the ICC and representation by Central Health is required on the ICC board per the ICC bylaws.*
- Sendero
- CommUnityCare



Direct Impact - Outside Organizations that directly assist or impact the operations of Central Health

- Capital City Innovation
- Children's Optimal Health
- Community Action Network

Action Requested:

Direct the Central Health President & CEO to encourage regular presentations or reporting by leadership of these outside organizations. Any member of the governing body appointed by the Central Health Board of Managers is invited to attend. The recommended schedule follows:

Quarterly or as needed. Specific topics for presentation include the budget and annual service levels

- CommUnityCare*
**Monthly operational updates from CommUnityCare CEO required per CUC bylaws to Central Health.*

No less than monthly or as required for regulatory issues

- Sendero

Presentations no less than annually from:

- University of Texas at Austin Dell Medical School
- Capital City Innovation

Written annual updates from:

- Children's Optimal Health
- Community Action Network

Based on the demands of other Central Health Board of Managers agenda items, as well as demands on the reporting organizations, the time of any of the above may be adjusted.

Fiscal Impact:

No fiscal impact.

Central Health Outside Organization April 2019 - CH BOM Approved

	Name	CH Role	Term	Meets	Authorities	Assigned
	Integral Care Board of Trustees	CH is one of 3 governing agency	2 years	Monthly	CH Appoints 3 members	Guadalupe Zamora, Hal Katz, Tom Young
	Capital Area Council of Governments	General Assembly Member	2 years	2 X a year	Associate Member per the bylaws	Cynthia Valadez
	Capital City Innovation	Named Member	Term of Position	Quarterly	Appoint a delegate	Mike Geeslin/Stephanie McDonald
	CommUnityCare Board of Directors	Appointing body		Monthly	2 appointees	Tom Coopwood, Vacant
	Regional Affordability Committee	One Appointee	Term of Office	Every other month	Created by Ordinance	Sherrri Greenberg
	Tobacco Settlement Permanent Trust Fund Admin	Nominating entity	6 years	Annually	Nominate to Travis County Commissioners Court	
	Sendero Board	Sole Member	2 years after initial first year	Monthly	7 appointees	Charles Bell, Chair Lynne Hudson, Eddie Southard, Larry Wallace, Jeff Knodel, Juan Garza, Carl Richie
	CCC Board of Directors	Appointing body	Term of Position	Quarterly	CH Appoints 3 members	Mike Geeslin, Larry Wallace, Stephanie McDonald
	Compliance Officer	Position	Term of Position	NA		Patti Miller

Central Health Partnerships and Outside Organization Participation April 2019

Name	Serving as	Meets every	Comments	Assigned
CAN - Community Action Network	Board Member	Monthly		Mike Geeslin/Juan Garza
CHA/CHP Steering Committee	Member	Monthly for CHP; Quarterly afterwards		Monica Crowley or designee
COA - Mayor's Health and Fitness Council	Member	Quarterly		Mike Geeslin/Juan Garza
COH - Children's Optimal Health	Board Member	Monthly		John Clark
Dell Medical School Livestrong Cancer Initiative	Participant			Sarah Cook and Monica Crowley
ICC - Integrated Care Collaborative	Chair			John Clark
Joint Affiliation Committee	Convener	Quarterly		Mike Geeslin and Jeff Knodel
Joint Planning with Austin Public Health and Travis County	Participant		Healthy ATC	Larry Wallace/Monica Crowley
Breast Health Steering Committee	Participant			Monica Crowley, Mark Hernandez, Maram Museitif
Brain Health Steering Committee	Participant	Monthly		Mike Geeslin /Lisa Owens
Psychiatric Services Stakeholder Group	Convener	Monthly / bi-monthly		Lisa Owens/Monica Crowley
Seton/Central Health CCC Executive Workgroup	Convener	Weekly		Jeff Knodel/Monica Crowley
Seton/Central Health CCC Finance Workgroup	Member	Every other week		Monica Crowley and Jeff Knodel
Texas Brain Health Steering Committee	Member			Lisa Owens and Mike Geeslin
TexHealth	Partner			Kit Abney Spelce and Jim Brown M.D.* <i>Appts. Made as Seton employees</i>
THOT - Teaching Hospitals of Texas	Member	Quarterly; GR Team monthly		Mike Geeslin /Jeff Knodel/ Perla Cavazos
				<i>/slash denotes backup</i>



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Executive Committee Meeting

July 31, 2019

AGENDA ITEM 3

Receive and discuss a report from the President & CEO on Central Health operations and current activities, including: (a) the Fiscal Year 2019 strategic work plan and operational priorities; (b) an assessment of systems and processes; and (c) other personnel matters.¹