

MINUTES OF MEETING – OCTOBER 25, 2023  
CENTRAL HEALTH  
EXECUTIVE COMMITTEE

On Wednesday, October 25, 2023, a meeting of the Central Health Executive Committee convened in open session at 5:32 p.m. remotely by toll-free videoconference and in person at the Central Health Administrative Offices. Clerk for the meeting was Briana Yanes.

---

**Committee members present in-person at Central Health:** Chair Bell, Vice Chair Brinson, Treasurer Museitif, and Secretary Valadez

**Board members present in-person at Central Health:** Manager Jones, Manager Museitif, Manager Martin, and Manager Motwani

**PUBLIC COMMUNICATION**

**Clerk's Notes:** Public Communication began at 5:33 p.m. Chair Bell announced that no speakers signed up for Public Communication.

**AGENDA**

- 1. Approve the minutes of the Central Health Executive Committee September 6, 2023 meeting.**

**Clerk's Notes:** Discussion on this item began at 5:33 p.m.

Manager Valadez moved that the Committee approve the minutes of the Central Health Executive Committee September 6, 2023 meeting.

Manager Museitif seconded the motion.

Chairperson Charles Bell	For
Vice Chairperson Cynthia Brinson	For
Treasurer Maram Museitif	For
Secretary Cynthia Valadez	For

- 2. Discuss and take appropriate action on the process for the election of Central Health Board officers and form a special ad hoc committee pursuant to Section 7.1.1 (A) of the Central Health Bylaws.**

**Clerk's Notes:** Discussion on this item began at 5:34 p.m. Chair Bell announced that a Nominations Committee would need to be formed for the election of Central Health Board officers. He announced that the members of the Committee will be Chair Bell, Treasurer Museitif, Manager Martin, and Manager Motwani. Lastly, he let Managers know that they may nominate others or self-nominate and that nominations would be accepted until November 29, 2023.

Manager Valadez moved that the Committee approve the formation of a special ad hoc committee for the election of Central Health Board officers.

Manager Brinson seconded the motion.

Chairperson Charles Bell	For
Vice Chairperson Cynthia Brinson	For
Treasurer Maram Museitif	For
Secretary Cynthia Valadez	For

3. **Review and provide direction to staff on the prioritization and tentative scheduling of items for consideration at future Central Health Board and Committee meetings, including the Board policy on vendor reports.**

**Clerk's Notes:** Discussion on this item began at 5:42 p.m. Ms. Briana Yanes, Board Governance Senior Manager, and Chair Bell briefly reviewed tentative scheduled items for the November 2023 Board and Committee meetings.

Manager Valadez then spoke on the Board policy on vendor reports. She asked that it be clarified whether there is a conflict or duality issue when approving vendor contracts. Chair Bell explained that Managers are sent vendors reports and that they are to report any conflicts to compliance and/or legal. They will then be advised on how to proceed.

4. **Conduct the Central Health President & CEO Exit Interview.**

**Clerk's Notes:** Discussion on this item began at 6:00 p.m.

At 6:00 p.m. Chairperson Bell announced that the Committee was convening in closed session to discuss agenda item 4 under Texas Government Code §551.074 Personnel Matters and/or Texas Government Code §551.071 Consultation with Attorney.

At 7:02 p.m. the Board returned to open session.

5. **Confirm the next regular Executive Committee meeting date, time, and location.**

At 7:03 p.m. Manager Museitif moved that the meeting adjourn.

Manager Valadez seconded the motion.

Chairperson Charles Bell	For
Vice Chairperson Cynthia Brinson	For
Treasurer Maram Museitif	For
Secretary Cynthia Valadez	For

The meeting was adjourned at 7:04 p.m.

ATTESTED TO BY:

  
Charles Bell, Chairperson  
Central Health Executive Committee

  
Cynthia Valadez, Secretary  
Central Health Board of Managers